

European Geography Association
for Students and Young Geographers



egea

MINUTES
of
the 1st Live Meeting of BoE 2011/12

Utrecht, the Netherlands
17th - 19th September 2011

Minutes made by:
Henning Kronen (BoE Secretary)

Present people

Svetlana Samsonova	President (EGEA Moscow)
Joanna Wawrynowicz	Vice-president (EGEA Warszawa)
Michael Poulsen	Treasurer (EGEA Copenhagen)
Henning Kronen	Secretary (EGEA Aachen)
Kristel Sieprath (partly)	ACO (EGEA Leuven)
Sanne Heijt	Secretariat Director (EGEA Utrecht)

Agenda

1. Opening
2. Announcements
3. Approval of the Agenda
4. Task's Division & Accounts
5. Partners and Sponsors
 1. EGEA Alumni & Dinosaurs
 2. EUROGEO
 3. IFISO
 4. AEGEE
 5. IGU
 6. Tempus
 7. ESRI
 8. Universiteit Utrecht
6. Statutory Base changes
7. Tools of communication
8. Travel costs & refunding
9. Live meetings
- 10 EGEA Deadlines & schedule
 1. Agenda for committees meetings
 2. Regional Congresses
11. Grants
 1. EU Grant
 2. EYF Grant
 3. Grundtvig Grant
12. Committees & Bodies
13. Next meeting
14. Other issues
 1. Special focus on Euro-Mediterranean Region
 2. T-shirt
15. Closure

1. Opening

Meeting is opened by **Sveta** at 12:25 CET on the 17th September 2011.

2. Announcements

Henning is chosen as minute taker.

3. Approval of the Agenda

Agenda is approved.

4. Task's Division & Accounts

The tasks for next year are divided to the board members.

The passwords are changed for email and homepage.

Task's division will be attached.

5. Partners and Sponsors

1. EGEA Alumni & Dinosaurs

BoE agrees, that Alumni is very important for EGEA. As source for informations and help to lead workshops, trainings and lectures. The partnership has to be broaden.

2. EUROGEO

There exists a strong partnership, **Sveta** and the **Scientific committee** will work further on the strong partnership.

3. IFISO

Joanna and **Kristel** took part at IFISO events. The exchange has to be broaden. For this we provide free places for IFISO members at our activities.

4. AEGEE

At time there is no strong partnership with AEGEE, has to be broaden.

5. IGU

Sveta and **Kristel** will contact IGU also with an eye on the IGC 2012 in Cologne.

6. Tempus

We are current partners of Tempus and we will continue our work with the Tempus project next year.

7. ESRI

There is a new contract until 2015. Now the BoE will work on it, to get the ESRI software more easy. Another aim is to work together on a more local basis. **Sanne** will stay in steady contact with ESRI this year.

8. Universiteit Utrecht

Between EGEA and Utrecht Univesity exists a good partnership. **Sanne** as Secretariat Director will stay in steady contact with the University.

Everybody will work on to find new sponsors.

6. Statutory Base changes

Sanne will search for the cheapest lawyer to change the statutory base.

7. Tools of communication

Henning gives an overview about the communication tools (forum, email, google group, skype, dropbox) He will set up a google group and arrange the new email account for next year. Official mails will be send from the official mail account, personal mails from the personal egeaemail accounts.

8. Travel costs & refunding

Michael will be the responsible for travel costs.

9. Live meetings

The BoE set up a plan for the Live meetings.

- 21st to 24th October: Aachen
- 2nd to 5th December: Warszawa
- February: Moscow
- 2nd to 6th May: EMRC
- July: France ?!
- 10th to 15th September: Leuven (+ Transition meeting)

10 EGEA Deadlines & schedule

The **BoE** discusses and notes down EGEA Deadlines and sets up a schedule.

1. Agenda for committees meetings

The committees transition meetings should be held up in the middle of october. In the end of November will follow the live meetings. Strategic live meeting is from 3rd to 4th December in Warszawa.

2. Regional Congresses

Kristel will set up deadlines for Regional Congresses

11. Grants

There are several Grants, on that the **BoE** is working on.

1. EU Grant

The whole **BoE** finalises the EU Grant to send it in before the deadline 3rd November 2011

2. EYF Grant

The **BoE** decided to apply for a new grant form the EYF programme. At first there will be an application for a strategic meeting. **Joanna** is working on it. And second an application to get funded for the website. **Henning** is responsible. Deadline is the 1st of october.

3. Grundtvig Grant

The third application is for the plan to held up an EGEA language summer scholl in Malta.

12. Commitees & Bodies

CP for next year ist **Joanna**.

The transition meetings are in the middle of october. The speakers and secretaries will change and the new members of the committee introduced in the projects by the old members. About the brainstorming the **BoE** will be informed.

As mentioned the strategic meeting is this year in Warszawa (3rd to 4th December)

13. Next meeting

The next live meeting will be in Aachen 21st to 24th October.
The next e-meeting will be fixed as fast as possible.

14. Other issues

1. Special focus on Euro-Mediterranean Region

BoE decides to have a special focus on the Euromed Region.
That means a SWOT-analysis with an overview over the last three years and a policy paper for the Euromed Region.

2. T-shirt

BoE 2011/12 will make their own t-shirts. Prices will be checked.

15. Closure

The live meeting is officially closed at 20:51 the 19th September by **Sveta**.