

European Geography Association  
for Students and Young Geographers



egea

# **MINUTES**

## **of the 1<sup>st</sup> BoE e-meeting**

**Skype**  
**18<sup>th</sup> January 2012 to 19<sup>th</sup> January 2012**

**Minutes by**  
**Henning Kronen**

## Present people

- Svetlana Samsonova – President/EGEA Moscow
- Joanna Warwrynowicz – Vice-President/EGEA Warszawa
- Kristel Sieprath – Annual Congress Organizer/EGEA Leuven
- Sanne Heijt – Secretariat Director/EGEA Utrecht
- Michael Poulsen – Treasurer/EGEA Copenhagen
- Henning Kronen – Secretary/EGEA Aachen

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## 1. Opening

The 1<sup>st</sup> e-meeting is officially opened at 20:00 CET 18<sup>th</sup> January 2012.

## 2. Announcements

There are no announcements.

## 3. Approval of the Agenda

Agenda is approved.

## 4. Task Division

### 4.1 Updates on the website

There have to be some updates at the website. The CP's changes have to be updated. There are also some inaccuracies in the entity statuses on EGEA forum administration panel. The download section has to be updated.

## 5. Incoming Requests

### 5.1 Letter to EGEA Athens

EGEA Athens sent a request for a recommendation letter by EGEA to clarify their status as entity of EGEA. EGEA Athens needs this letter to register as an official association. The problem is, at time it is not clear which kind of official status they ask for, since it is different in every country and should be important for the letter. To fasten the process we will contact EGEA Athens directly. To write the letter we will use an example in Russian that Svetlana will translate.

### 5.2 Request for General Assembly Minutes

The General Assembly minutes are close to be finished. The problem is that there are missing some statements. As soon as the statements are provided the minutes can be published.

## 6. Transparency in EGEA

### 6.1 Official E-Meetings

The Board decides to have more often official e-meetings (each month). The agenda will be published three days in advance (5 days internal).

### 6.2 Updating BoE Page

The BoE entity page is a good chance to present and give short updates about the BoE's work. The one who is writing the article for newsletter is responsible for updating the entity page. Next newsletter deadline is 25<sup>th</sup>. It is Michael's turn. Sanne will update her Secretariat page more often, too.

There is in total a lack of updated committee's pages (Financial Control Commission, Fundraising Committee, Communication and Media Committee) The pages of the Regional Assistants, the Official Affairs Committee and AAG can be deleted.

## 7. EYF Grant

### 7.1 E-meeting with BoE and Human Resources and Training Committee and EGEA La Rochelle

Kristel as main organizer will lead the meeting and take the minutes. No representatives from La Rochelle can join the meeting.

### 7.2 Communication with EYF

There has to be made some changes in the EYF application. But it is quite hard to reach our contact person of the Council of Europe in Strasbourg.

Edit: On Friday after the e-meeting Michael got her on the telephone. For all important questions we got a positive response.

- The date can be changed from June 1<sup>st</sup> - 6<sup>th</sup> to July 1<sup>st</sup> - 6<sup>th</sup>.
- The participants list has more or less a guiding character. It can be reformed moderately.
- We can apply for Category C grant this year.
- If there are tricky situations in the budget, if we get two grants (both, EU and EYF) we can always contact her if relevant.

That means, as soon as the program is finished, we can sign the agreement and send it to get the grant

finally confirmed. Then, we can also pay for accommodation.

It will be also good to think in advance about the grant and put different activities in the EYF C grant application.

### **7.3 Budget**

Michael will take care of the budget. That means he is also responsible for all transactions and payments.

## **8. Fundraising**

### **8.1 Cooperation Folder (content)**

The first step is to prepare a cooperation folder. In this we can put the company data. At time we have approximately 45 companies. The target is to have around 100 companies to contact for both, sponsoring and the career fair.

### **8.2 Working with Fundraising Committee**

The cooperation is going well. We have a good contact with Claudia in this project.

### **8.3 Work-Plan and Task Division**

In the committee the tasks are well divided to all members. At time they are slowly working on the sponsorship package and the career fair. The contact to the companies will start in the middle of February. There is still just a draft for the sponsorship package.

Before the contacting can start, the Fundraising Committee will have an e-meeting. Letters will be sent via mail from Utrecht and via e-mail to potential sponsors/career fair participating companies.

### **8.4 Applying for EYF Category C**

It is possible to apply for EYF Category C grant this year as we received a Category A grant.

## **9. New Website**

### **9.1 Loan from University Utrecht**

A loan proposal is almost ready, only the website contract offer is missing. When it is ready, Sanne will meet with University of Utrecht to discuss the opportunity of a loan.

## **10. Events**

### **10.1 EGEA Birthday 25 Years**

As now published, the event will be organized in April 13<sup>th</sup> to 16<sup>th</sup> close to Katowice in Poland. More information will follow soon.

### **10.2 English Summer School in Malta**

EGEA Malta is quite motivated to work on this project. They have a lot of ideas about the programme. The date of this event will be changed to a date after the Annual Congress.

If we promote this event on the IFISO website it can be possible, that 30 places do not provide enough places for EGEA. So it will be way better to provide 60 to 80 places in total. The next step is to apply for the

grant.

### **10.3 Arctic Congress in Arkhangelsk**

Everything is going fine. In the event people from APECS also will participate (some of them as teachers). It will have a format of summer school. The dates are fixed as well the number of participants. They will open the forum topic and website as soon as possible, so that EGEAns can plan their summer. It will be in July 16<sup>th</sup> to 22<sup>th</sup>. Altogether, there will be 60 participants. Edit: After the e-meeting a forum topic has opened.

## **11. External Relations**

### **11.1 Existing Relations**

#### **11.1.1 Alumni**

Everything is going well. The job offer all over Europe by Dirk Lindemann was quite successful. Also this year we will have a joint event with EUROGEO, EGEA and EGEA Alumni.

#### **11.1.2 EUROGEO**

No additional news at time.

#### **11.1.3 APECS**

APECS will join the e-lecture on 26<sup>th</sup> January. In future we can use their software ([www.gotomeeting.com](http://www.gotomeeting.com)) for free. That means an increasing quality of broadcasting the lecture.

APECS is also asking for granted places at the Annual Congress, like all our partners. Kristel will ask at the next Congress Organizer meeting if we can grant one to two places to APECS.

In 2013 there is a joint summer school planned together with APECS.

#### **11.1.4 ESRI**

The contract is sent to the US office for signature.

#### **11.1.5 IFISO**

The minutes of the last IFISO meeting are ready. The next one will be in Lodz (Poland) in April or May. The next edition of Leadership Summer School will be in July.

#### **11.1.6 GEM-TEMPUS**

Last Thursday Sveta had an e-meeting with the project partners. They also asked about the possibility to join the Annual Congress to have a look in a student association. They are really enthusiastic to work together with EGEA.

### **11.2 Partnership Requests**

#### **11.2.1 Think Young**

Think Young is a non profit think tank based in Brussels. The main aim is to lobby for young people, via surveys, documentaries and events, such as the Entrepreneurship Summer School they organized with Deloitte and Google as well as an event, called Happy Birthday Italy which they developed last year. They are really interested to cooperate with EGEA. Kristel will meet the contact person at Think Young at the 25<sup>th</sup> January in Brussels.

### **11.2.2 TEMPUS Eurostudent**

We got a request from the University of Koblenz (Germany). They invite us to take part in the TEMPUS project "EUROSTUDENT". The wider project objective is to improve the Ukrainian and Russian system of student self-governing.

## **12. Committees and Bodies**

### **12.1 Committee's Overview**

#### **12.1.1 Event and Activities Committee**

The New Entity Ranking List was prepared on time, so that the Regional Contact Organizers can use it. They launched the data base project.

#### **12.1.2 Communication and Media Committee**

Unfortunately the live-meeting was canceled due to too little members who were able to come.

- There were already 2 Newsletters published but the committee this year. In the next edition an update about committees work is planned, there will be also a report from FINE, so this issue is going to be longer.
- The EGEA Calendar 2012 is ready. EGEAns can download it from the website.
- The committee is discussing division of tasks during Regional Congress Organizers. For every congress there's planned to make a movie and picture coverage.
- Communication and Media Committee (Andre Berger) designed BoE Christmas card and the poster from OSC Meeting.

#### **12.1.3 Entity Support Committee**

They are going to have e-meeting during EMRC. They will start with the new entity survey soon, it is still a motivated group

#### **12.1.4 Human Resources and Training Committee**

- Deadline to apply for ReFINE is 1st February. The committee was busy collecting participating partners to the project. They got reply from at least 8 countries. (Update: there are 16)
- Help Eastern Regional Congress Organizers in coordination of trainings and trainers.
- Help in organizing seminar in La Rochelle
- Helping Malta - still they need more details

#### **12.1.5 Scientific Committee**

- 3rd e-lecture will take place on 26.01. the theme is "Rock glaciers"
- EUREGEO and BoE was asked for input, participation. There was a confusion about the conference but now it's clear, there is just one conference in the beginning of June and it is not a GIS conference

- Scientific exchanges

#### **12.1.6 Website Committee**

Contact Persons and Event Organizers should be aware, that the poster cannot be too big. They will deform the EGEA homepage. The updating of the old website is going fine. All requests are being responded. At time they are working quite slow. The members are not that active at time.

#### **12.1.7 Fundraising Committee**

BoE had a joint meeting with the Fundraising Committee about the Career Fair on Monday 23<sup>rd</sup> January. All issues that has to be discussed in Moscow will be prepared. The deadline to collect data is 11<sup>th</sup> February.

#### **12.1.8 European Geographer**

There are no news unfortunately. The Board will contact Inge Wiegenkamp/EGEA Amsterdam about the printing of the next edition.

### ***12.2 New Committees next Years (proposal)***

Svetlana has the idea of creating a group of people who will take care of grants, applications etc. The problem is, that the Fundraising Committee is not that popular at time. But it will be much easier to promote the aims of the Fundraising Committee to attract it to EGEAns.

## **13. EGEA Publications Overview**

### ***13.1 European Geographer***

See also point 12.1.8.

### ***13.2 Annual Congress Report***

The Annual Congress Report is still missing. It is necessary to show it to ESRI.

### ***13.3 Newsletter***

Next edition will be published in the end of January. The new layout is really good.

## **14. Regional Affairs**

### ***14.1 Next Regional E-Meetings***

Next regional e-meetings will be approximately one month before the regional congresses. In the end of February, beginning of March. The doodles will be sent around in time.

## **15. Reports**

### **15.1 Half-Year Policy Paper Evaluation**

At the regional meetings at the regional congresses, the board shall present the results of the half year evaluation of the Policy Paper (It has to be published in February/March). Also the evaluation of the strategic plan after the regional congresses.

### **15.2 Half-Year Financial Report**

Michael will finish the Half-Year Financial Report as soon as possible so that it can be presented to the Financial Control Commission at the next meeting in the beginning of February.

## **16. Secretariat**

### **16.1 Status of Documents**

Almost all Board refund forms are made, so money will be transferred soon. The new ESRI contract has been signed, sent and received by the US office. Now it just have to be signed and sent back to EGEA. Sanne also prepared some certificates for people who requested those.

### **16.2 Statutory Base Changes**

It is postponed until the GA minutes will be ready.

### **16.3 EGEA Archives**

Sanne is waiting for Sven to reply on email about how to digitize the EGEA archive She needs a quick answer, because EGEA Utrecht is applying for a small grant for alumni activities and association's birthday celebrations. They need more information. To apply for the grant. If we get the grant, we will receive about 400 euros for the archiving.

## **17. Next BoE Live-Meeting in Moscow**

### **17.1 Agenda**

The Agenda will be published next week. If there are requests, fell free to ask.

## **18. Other Issues**

### **18.1 AC Fee Proposal**

The Board will send a request to IFISO to find some inspirations for a new AC Fee proposal.

## **19. Official Closing**

The meeting is officially closed at 23:33 CET 19<sup>th</sup> January 2012.