

Live Boe Meeting 2009 10 04-05, Utrecht

Boe members presented on meeting:

Claudia (President)
Milda (Secretary)
Slobodan (Vice-President)
Catalina (ACO)
Samatha (Treasurer)
Jelle (Secretariat director)

AGENDA:

1. Opening
2. Announcements
3. Agenda approval
4. „Getting know each other“ game.
5. EU application.
6. Entity Survey
7. Fundraising - this year budget.
8. Committees
 - *Representative from the board for each committee*
 - *Committees Live- Meeting*
9. Annual Congress 2010
10. Website
11. BoE 2010:
 - *task division of BoEs*
 - *BoE Live-meeting & Activities calendar*
 - *Next BoE e-meeting*
 - *BoE t-shirts*
12. EGEA e-mail
13. Conclusions of the meeting and to do list for when we get home
14. Closure.

1. Opening:

Meeting was officially opened by Claudia.

2. Announcements

Minutes taker: Milda
Other announcements

3. Agenda approval

Agenda was approved

4. „Getting know each other game“.

Short game to find out something new about other Boe members.

5. EU application.

The deadline is 01 of December.

Tasks that need to be done:

- To collect all plans of activities from entities CP's (Contact persons) about year 2010. Deadline of collecting information is 23 of October. **(Tasks for all Boe)**

- To check database of entities, upload new and discharged entities. (Milda's task)

- to get addresses and info about when entities started their action in EGEA. Discharged entities can't be on the list. (Milda's task).

- Claudia need to ask about comities funding in live meetings.
- it is important that all activities are high quality. Also, geographical part and involving young people is necessary. (During entities e-meetings, Boe members need to explain why it is important to keep in touch with EU year and main theme of EU.
- remind for board – to keep all receipts from traveling
- keeping the budget – Samatha
- Try to find out if it is possible to make RC's (Regional Congresses), AC's (Annual congresses), seminars and other activities names to keep close to EU topic of year?
- Jelle talks to University about Rental costs of EGEA room, letter sending, printing reciepts, etc.
- Samantha gets info from Denis about travel costs written in the project.

6. Entity Survey

- task for ESC

7. Fundraising - this year Budget.

Samantha – needs to send support forms and who is responsible for that.
 EG (European Geographer) has 450 Eur in a Budget.
 CP's and RC's live meetings gets 300 Eur support (one more extra day in Regional Congress?)

8. Commitees.

Main aim of Board members: to stay in contact with commitees and to participate in their meetings.

Committees and board members that are responsible:

Scientific – Milda
 Activities – Catalina
 Entities Support – Slobodan
 European Geographer EG – Milda
 Communication & Media – Claudia
 Web Admins – Claudia
 Fundising – Samantha
 Human recourses and training – Smamantha
 Organisation and Strategy Group – Slobodan

Comities, RCO, ACO (Regional congresses organisers and Anual congres organisator) live meetings will be on December. Current place and dates will be decided after, when open call for comities will be clothed (one suggestion - 11-13 of December)
 Preliminar Program for live meeting.

*Day 01 (training day)
 Leadership trainings;
 YIA
 Managememnt;

*Day 02 (meetings day)
 Events coordinating;
 Comities meetings
 RCO/ACO meeting;
 Open session about EGEA;

*Day 03 (boe meeting day)
 Boe live meeting.

- Slobodan – responsible for Committees live meeting.
- Place – Still to decide.
- Dates – 2009 12 12-14

- after 16 of october: contact with comities, to decide date of e-meetings, and during meeting to find out who will be secretaries and speakers. During first e-meetings - form tasks (2 per year not more).

9. Annual Congress 2010

by the end of November AC will have more plans

Working groups:

treasurer group

Training group: newbies, new wbside

Scientific comitee

untill 20 of october will be lists of the AC comitee in two weeks meeting about making final program.

10. Website.

Claudia contacts Tim and Thomas.

11. BoE 2010:

- *task division of BoEs*
- *BoE Live-meeting & Activities calendar*
- *Next BoE e-meeting*
- *BoE T-shirts*

- Calendar of meetings: each meeting – one in two weeks, starting from first live meeting.
- availability periods topic: Boe is – info about when you will be able to have internet conection and when not.
- 9-25 of october Samantha will be out.
- Closest e-meeting - 26 of october (18 h in central European time) with phones.
- first e-meeting will be held after closing open call of committees
- BoE T-shirts : color - red and navy blue; we need a model to print on them

12. EGEA E-mail

password changing, only two boards (BoE 2009/2010 & BoE2008/2009) will know it.

Milda – changes email password

Milda – Asks for older BoE to send all papers for EGEA it depends to (EGEA related info - Jeroen).

And of course all related emails.

13. Conclusions of the meeting and to do list for when we get home

EU applications priority tasks

- Colecting activities info (all BoE)
 - General part (Claudia)
 - Entities check
 - Finances (Samantha)
 - Edditing info, contact info about EGEA, entities check, (Milda)
- start committee open call.